

GENERAL LEGISLATION TRAINING
9-12 FEBRUARY 2021
DAILY PROGRAMME

Time	Activity	Location	Resp	Logistics/Notes
9 Feb 8.15-8.30	Welcome and karakia. Purpose of Course.	Online	Kevin Campbell (SMS)	
	NZ Legal System and Public Health Law			
8.30-9.15	Ministry of Health Policy on Enforcement – an update. <ul style="list-style-type: none"> • The current political climate and its impacts • Enforcement v compliance • Strategies and priorities for compliance • Planning – integrating the Ottawa Charter principles • Complaints process – the handling of 	Online	Rob Smith(Allen & Clarke)	The questions to be answered are where is health protection compliance and enforcement at? What’s expected in the future? Complaints examples e.g. HSNO.
9.15-9.20	Break.	Online	All	
9.20-10.10	Health Act/Amendments, important sections. Administrative provisions: District Health Boards. Appointment of Officers/Competencies. Roles and responsibilities of HPO/MOH/DWA/EOH.	Online	Rob Smith	
10.10-10.15	Break	Online	All	
10.15-11.00	Mechanisms of Government – how law is made, how Parliament works, roles of Minister etc.	Online	Rob Smith	
11.00-11.15	Morning Tea.	Online	All	
11.15-12.30	Guide to Official Information Act and the Privacy Act.	Online	Rob Smith	
12.30-12.35	Break.	Online	All	
12.35-1.35	Legislation – General principles: Understanding the basics of legislative structure, application and interpretation; reading legislation and definitions; general versus specific.	Online	Janet Lewin (Ministry of Health)	Understanding the basics of legislation. Avoiding shortcomings in implementation.
1.35-1.40	Break.	Online	All	
	Interpreting Legislation			
1.40-2.40	Compliance monitoring and investigation – essential building blocks of health protection activity. Compliance v Enforcement. Application of the compliance and enforcement policy framework - MoH triangle to illustrate. Planning/compliance for surveillance and surveys, project selection.	Online	Marie Scott (Inskill) & Kevin Campbell	Key elements of surveillance programme.
	Written Assessment - Paper A (to be completed and returned by 8.30am Wednesday 10 February)		All	Assessment Paper A required.

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	Implementing Legislation			
10 Feb 8.15-9.30	Investigative Process – overview. Planning practical using scenarios to explain the process then practice exercises. Legal Entities.	Online	Marie Scott & Kevin Campbell	
9.30-9.35	Break.	Online	All	
9.35-10.50	Powers – identification and authorization. Powers practical using scenarios to explain the process then practice exercises.	Online	Marie Scott & Kevin Campbell	Identification and comparing powers with reference to relevant legislation: HSNO, PSA, Health Act.
10.50-11.05	Morning Tea.	Online	All	
11.05-12.20	Ingredients – practical using scenarios to explain the process then practice exercises.	Online	Marie Scott & Kevin Campbell	Exercise using all relevant legislation. E.g. Sale and Supply of Alcohol, PSA, HSNO, Health Act.
12.20-12.25	Break.	Online	All	
12.25-1.25	Ingredients Practical.	Online	Marie Scott & Kevin Campbell	
1.25-1.30	Break.	Online	All	
1.30-2.00	Monitoring and action. Legislation requirements, monitoring compliance (Sale and Supply of Alcohol/Health Act).	Online	Marie Scott & Kevin Campbell	

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	Implementing Legislation continued			
11 Feb 8.15-9.00	Legislation overview. Search and Surveillance, Victim's Rights and disclosure legislation.	Online	Marie Scott & Kevin Campbell	Interaction of Bill of Rights and Search and Surveillance Act. Criminal Disclosure. Reference to Search and Surveillance Act. Victim's Rights.
9.00-9.05	Break.	Online	All	
9.05-10.20	Evidence Recording and Collection: Note taking – practical illustrating the 5 critical factors. Exhibits – Importance and best practice.	Online	Marie Scott & Kevin Campbell	
10.20-10.35	Morning Tea.	Online	All	
10.35-12.35	Interviewing – practical using scenarios to explain the process.	Online	Marie Scott & Kevin Campbell	Explanation of the P.E.A.C.E model of interviewing.
12.35-12.40	Break	Online	All	
12.40-1.10	Statement recording. Different statement techniques for witnesses, suspects.	Online	Marie Scott & Kevin Campbell	

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	Sale and Supply of Alcohol			
12 Feb 8.15-10.15	Sale and Supply of Alcohol –Licensing Committee and Inspector’s perspective: <ul style="list-style-type: none"> • Legislation overview • Collaboration: Health/Police/Inspectors – different roles • Protocols and procedures appearing before a DLC • Standard of evidence/Beyond reasonable doubt versus On the balance of probabilities/Disclosure. • Lessons to learn/things to do and avoid to make the DHB Public Health role effective. • Hints and tips. 	Online	Ross Murphy (Hamilton City Council)	Legislation overview. Interaction between Roles of Public Health and related agencies. Lessons to learn and things to do/avoid to make the DHB Public Health role effective. Hints and tips from a Licensing Inspector and Authority/Committee perspective.
10.15-10.30	Morning Tea.	Online	All	
10.30-11.30	Sale and Supply of Alcohol – Licensing Committee and Inspector’s perspective continued	Online	Ross Murphy	
11.30-11.35	Break.	Online	All	
11.35-1.25	Sale and Supply of Alcohol Act – PHU perspective. Case law: e.g. Birthcare, Court of Appeal. End of aisles. Schools, single sales, sales to minors, events with history.	Online	Dr Stephen Palmer (Regional Public Health)	Over view from 2012 -2020. Strategy ‘picking your fights’. Wellington Hearing ARLA: LAP appeal.
	Written Assessment – Paper B (to be completed and returned by 4pm Monday 15 February		All	Assessment Paper B required.